Manual Loads

How to enter manual loads in NewMile

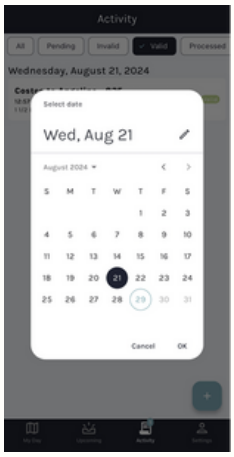
1

Go to the "Activity tab" and click into the plus sign in the blue square



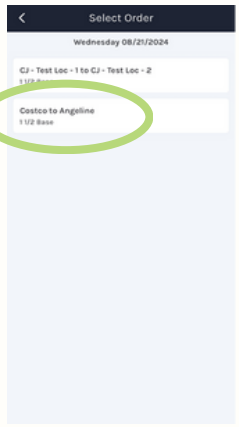
2

Select the date of the ticket



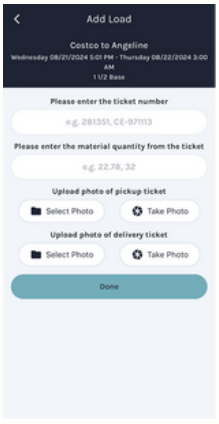
3

Select the order you need to add the manual load to



4

Add the information from the ticket and the ticket photo and then click done



*Please remember to visit the "Activity tab" to check the status of your tickets

Questions?

Reach out to our Operational Support Center at (888) 774-5337